RULES for placing QUOTATION MARKS

ALWAYS INSIDE

Periods

 *“Hello, my name is Quentin.”*

Commas

 *“I agree,” he said.*

ALWAYS OUTSIDE

Colons

Benedetto emphasizes three elements of what she calls her “Olympic Journey”: family support, personal commitment, and great coaching.

Semicolons

*Williams described the experiment as “a definitive step forward”; however, other scientists disagreed.*

DEPENDING ON CONTEXT

Question Marks

 Does your professor always say to her students, “You must work harder”?

 This is a “What If?” questions, so use your imagination.

Exclamation Points

 “You are amazing!” he yelled.

 At the top, it says, “Approved”!